

Maine Township Board Meeting
Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday May 28, 2024

AGENDA

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

7:00 pm - Call Regular Meeting to Order

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of April 30, 2024 Board Meeting
2. Approval of General Assistance Expenditures
3. Approval of Road District Expenditures
4. Approval of General Town Fund Expenditures
5. Public Participation
6. Old Business
 - Discussion and Possible Vote on Auditing Services/RFP
 - Discussion of building improvements
7. New Business
 - Discussion & Vote of Proposed Amendment to Maine Township Adding Additional Restricted Parking Locations
8. Officials Reports
9. Closed Session
 - Closed/Executive Session for the purpose of discussing (1) litigation which is probable or imminent; (2) security procedures, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property, and (3) discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
10. Possible Vote on Hiring New Employee
11. Adjournment

Upcoming Events

June 5, 2024	Neighborhood Watch
June 7-8, 2024	Dumpster Days
June 14-15	Taste of Des Plaines
June 15, 2024	Paper Shredding Event
June 26, 2024	Media Literacy Presentation 6 pm
July 4, 2024	Niles and Des Plaines parades
July 25, 2024	Kids' Festival
August 6, 2024	National Night Out
August 28, 2024	Blood Drive
September 25, 2024	Organizing Mobile Device Photos

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10. Possible Vote on Hiring New Employee

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ADMINISTRATOR'S REPORT

Date: May 28, 2024

To: Elected Officials

From: Dayna Berman, Administrator

I met with Steven Steffens, Building Administrator for the City of Park Ridge, to discuss our concern that we would be needing architectural drawings for two minor construction projects. After an attempt to obtain a permit, we were told drawings would be needed now due to the addition of 2 sets of doors and EXIT signs may no longer be visible and may need to be relocated. Subsequently, I met with Anthony Sergen, from Spoke Architecture to give him a clear overview of the project's origins, goals, and key components. I received a proposal this week and have included it in your board packet.

I corresponded with additional accounting firms per Trustees Horvath's request and forwarded the audit RFP with a deadline date of May 22. Despite our efforts to reach out and provide all necessary information, the anticipated proposals have not materialized.

Catherine Sbarra, from National Group Health Alliance, was at town hall on Thursday May 23 for open enrollment. Employees and board members were able to sign up or adjust their health insurance plan and other benefits the township offers.

I met with Iain Parker, a candidate for MaineStay's Agency and Program Coordinator position. This was a second interview in order to meet with the Administrator and have Ruba, our HR Generalist review the township's benefit package.

We regularly review our township service agreements to ensure that we are providing the highest quality service to our residents while keeping operating costs low. The township was recently able to renegotiate the cost of our phone service for a savings of \$1,253 per month/\$15,041 per year. I would like to thank Deputy Administrator Vicki Rizzo for taking on this project and saving a significant amount of tax payer dollars.

MAINE TOWNSHIP GENERAL TOWN FUND

	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Collected
	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Collected
REVENUE							
Property Tax		\$1,464,948.52	\$0.00	\$1,464,948.52	\$3,800,000.00	\$2,335,051.48	39%
Interest Income		\$3,754.91	\$3,604.61	\$7,359.52	\$28,000.00	\$20,640.48	26%
MaineStay Income		\$5,242.00	\$9,405.50	\$14,647.50	\$40,000.00	\$25,352.50	37%
Yard Stickers and Rebates		\$97.00	\$642.00	\$739.00	\$10,000.00	\$9,261.00	7%
Postage		\$28.00	\$84.00	\$112.00	\$9,000.00	\$8,888.00	1%
Food Pantry Cash Donations		\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0%
Passport Fees		\$5,752.70	\$4,584.00	\$10,336.70	\$50,000.00	\$39,663.30	21%
Transportation Fees		\$60.00	\$30.00	\$90.00	\$200.00	\$110.00	45%
Prsnl Prop Replacement Tax		\$13,687.93	\$12,208.73	\$25,896.66	\$200,000.00	\$174,103.34	13%
Other Income		\$19,479.93	-\$8,718.34	\$10,761.59	\$28,000.00	\$17,238.41	38%
Hunting/Fishing License		\$123.25	\$107.25	\$230.50	\$1,500.00	\$1,269.50	15%
Recovery Connection Grant		\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0%
License Plate Stickers		\$1,510.90	\$2,259.00	\$14,761.99	\$25,000.00	\$10,238.01	59%
TOTAL REVENUES		\$1,514,685.14	\$24,206.75	\$1,549,883.98	\$4,251,700.00	\$2,701,816.02	36%
	<i>MaineStreamers</i>	\$17,476.10	\$41,904.00				

MAINE TOWNSHIP GENERAL TOWN FUND

EXPENSES							
ADMINISTRATION							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries/Gross Pay Account	\$49,746.98	\$50,519.00	\$100,265.98	\$725,600.00	\$625,334.02	86%
	Salaries/Elected Officials	\$5,270.48	\$10,542.89	\$15,813.37	\$147,800.00	\$131,986.63	89%
	IDES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$4,170.86	\$4,612.11	\$8,782.97	\$63,000.00	\$54,217.03	86%
	IMRF	\$4,032.14	\$2,873.80	\$6,905.94	\$40,000.00	\$33,094.06	83%
	Administrative Div. Health Ins.	\$47,631.80	\$22,650.85	\$70,282.65	\$319,000.00	\$248,717.35	78%
	Life Insurance	\$205.76	\$102.88	\$308.64	\$1,500.00	\$1,191.36	79%
	Dental Insurance	\$1,480.12	\$414.51	\$1,894.63	\$5,400.00	\$3,505.37	65%
	Bookkeeper/Accounting Servic	\$5,085.44	\$7,142.04	\$12,227.48	\$50,000.00	\$37,772.52	76%
	Audit Services	\$0.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00	100%
	Building & Grounds Maint	\$398.26	\$2,821.97	\$3,220.23	\$30,000.00	\$26,779.77	89%
	Community Info-Support	\$2,850.00	\$2,850.00	\$5,700.00	\$40,000.00	\$34,300.00	86%
	Grant Writer	\$1,143.42	\$660.00	\$1,803.42	\$12,000.00	\$10,196.58	85%
	Conferences Meetings	\$0.00	\$75.00	\$75.00	\$2,000.00	\$1,925.00	96%
	Special Programs	\$30.45	\$53.38	\$83.83	\$10,000.00	\$9,916.17	99%
	Dues Subscriptions	\$287.20	\$112.20	\$399.40	\$7,000.00	\$6,600.60	94%
	Equipment Leasing Maint	\$100.00	\$2,755.35	\$2,855.35	\$16,000.00	\$13,144.65	82%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00	100%
	Website\Email Host	\$0.00	\$4,500.00	\$4,500.00	\$17,000.00	\$12,500.00	74%
	Print Management	\$0.00	\$280.00	\$280.00	\$2,000.00	\$1,720.00	86%
	Computer Tech Support	\$0.00	\$719.20	\$719.20	\$8,000.00	\$7,280.80	91%
	Legal Services	\$4,028.50	\$2,927.50	\$6,956.00	\$40,000.00	\$33,044.00	83%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00	100%
	Police Protection	\$4,000.00	\$4,400.00	\$8,400.00	\$50,400.00	\$42,000.00	83%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$118.84	\$12,978.86	\$13,097.70	\$55,000.00	\$41,902.30	76%
	Printing Publishing	\$280.56	\$14,069.00	\$14,349.56	\$55,000.00	\$40,650.44	74%
	Food Pantry	\$752.22	\$673.55	\$1,425.77	\$30,000.00	\$28,574.23	95%
	Code Enforcement Expense	\$0.00	\$142.26	\$142.26	\$1,500.00	\$1,357.74	91%
	Maine Township Rec. Connection	\$5,331.29	\$6,617.46	\$11,948.75	\$70,000.00	\$58,051.25	83%
	Telecommunications	\$3,025.49	\$3,621.73	\$6,647.22	\$38,000.00	\$31,352.78	83%
	Staff Training	\$887.00	\$25.00	\$912.00	\$7,000.00	\$6,088.00	87%
	Transportation/Mainelines	\$15.00	\$0.00	\$15.00	\$2,000.00	\$1,985.00	99%
	Utilities	\$2,181.37	\$2,336.35	\$4,517.72	\$30,000.00	\$25,482.28	85%
	Miscellaneous (Administr)	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	National Night Out	\$0.00	\$68.50	\$68.50	\$5,000.00	\$4,931.50	99%
	Office Supplies/Sm. Equipment	\$2,450.47	\$1,669.30	\$4,119.77	\$30,000.00	\$25,880.23	86%
	Operating Supplies Maint	\$318.34	\$2,854.42	\$3,172.76	\$15,000.00	\$11,827.24	79%
	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	100%
	Building	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	100%
	Project Clean-up/Waste Hauler	\$0.00	\$189.00	\$189.00	\$10,000.00	\$9,811.00	98%
	Capital Fund	\$1,259.00	\$0.00	\$1,259.00	\$150,000.00	\$148,741.00	99%
	Contingency	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	100%
	Total	\$147,080.99	\$166,258.11	\$313,339.10	\$2,338,203.00	\$2,024,863.90	87%

MAINE TOWNSHIP GENERAL TOWN FUND

ASSESSOR							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Assessor Division Salary	\$19,099.50	\$18,735.04	\$37,834.54	\$244,514.00	\$206,679.46	85%
	Assessor Division SS	\$1,383.66	\$1,330.69	\$2,714.35	\$18,705.00	\$15,990.65	85%
	Assessor Division IMRF	\$1,555.23	\$1,109.70	\$2,664.93	\$14,426.00	\$11,761.07	82%
	Health Insurance	\$19,654.07	\$9,453.85	\$29,107.92	\$124,035.00	\$94,927.08	77%
	Dental Insurance	\$449.53	\$128.45	\$577.98	\$3,000.00	\$2,422.02	81%
	Life Insurance	\$38.58	\$19.29	\$57.87	\$300.00	\$242.13	81%
	Conferences Meetings	\$15.00	\$447.52	\$462.52	\$1,300.00	\$837.48	64%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$1,050.00	\$1,050.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$570.00	\$570.00	100%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$37.72	\$195.76	\$233.48	\$2,500.00	\$2,266.52	91%
	Postage	\$21.42	\$21.42	\$42.84	\$1,600.00	\$1,557.16	97%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Sidwell Maps	\$0.00	\$130.00	\$130.00	\$700.00	\$570.00	81%
	Staff Training	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Miscellaneous	\$20.94	\$0.00	\$20.94	\$2,000.00	\$1,979.06	99%
	Office Supplies/Sm Equipment	\$12.23	\$1,409.06	\$1,421.29	\$4,300.00	\$2,878.71	67%
	Total	\$42,287.88	\$32,980.78	\$75,268.66	\$420,151.00	\$344,882.34	82%

MAINE TOWNSHIP GENERAL TOWN FUND

MAINESTAY							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	MaineStay Salary	\$26,951.50	\$27,260.12	\$54,211.62	\$409,800.00	\$355,588.38	87%
	Social Security	\$2,028.45	\$2,031.03	\$4,059.48	\$28,000.00	\$23,940.52	86%
	IMRF	\$2,673.30	\$1,889.12	\$4,562.42	\$25,000.00	\$20,437.58	82%
	Administrative Div. Health Ins.	\$13,287.91	\$9,095.43	\$22,383.34	\$90,000.00	\$67,616.66	75%
	Life Ins.	\$64.30	\$38.58	\$102.88	\$400.00	\$297.12	74%
	Dental Ins.	\$331.05	\$121.44	\$452.49	\$1,700.00	\$1,247.51	73%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Consultation/Staff Training	\$608.00	\$0.00	\$608.00	\$1,500.00	\$892.00	59%
	Special Programs	\$785.51	\$1,255.10	\$2,040.61	\$17,000.00	\$14,959.39	88%
	Dues-Subscriptions/Licensures	\$259.05	\$587.57	\$846.62	\$4,700.00	\$3,853.38	82%
	Print Management	\$140.00	\$140.00	\$280.00	\$1,850.00	\$1,570.00	85%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	Mileage-Travel-Lodging Exp	\$24.46	\$92.46	\$116.92	\$1,000.00	\$883.08	88%
	Postage	\$1.89	\$1.89	\$3.78	\$100.00	\$96.22	96%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Community Education	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Training Manual & Books	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$1,397.71	\$1,397.71	\$3,300.00	\$1,902.29	58%
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Summer Youth Camp	\$0.00	\$300.00	\$300.00	\$16,000.00	\$15,700.00	98%
	Garage Sale	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Total	\$47,515.02	\$44,570.05	\$92,085.07	\$611,350.00	\$519,264.93	85%

MAINE TOWNSHIP GENERAL TOWN FUND

SENIOR							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Senior Salary	\$21,903.52	\$22,154.34	\$44,057.86	\$316,800.00	\$272,742.14	86%
	Social Security	\$1,654.99	\$1,653.58	\$3,308.57	\$23,000.00	\$19,691.43	86%
	IMRF	\$2,172.60	\$1,535.30	\$3,707.90	\$20,000.00	\$16,292.10	81%
	Life Ins.	\$51.44	\$25.72	\$77.16	\$400.00	\$322.84	81%
	Dental Ins.	\$380.54	\$108.73	\$489.27	\$1,500.00	\$1,010.73	67%
	Administrative Div. Health Ins.	\$15,991.64	\$7,692.19	\$23,683.83	\$109,000.00	\$85,316.17	78%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$900.00	\$900.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	100%
	Print Management	\$140.00	\$140.00	\$280.00	\$1,700.00	\$1,420.00	84%
	Dues-Subscriptions	\$5,644.16	\$0.00	\$5,644.16	\$6,500.00	\$855.84	13%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$2,100.00	\$2,100.00	100%
	Postage	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$1,850.00	\$1,850.00	100%
	Telecommunications	\$3.38	\$1.80	\$5.18	\$30.00	\$24.82	83%
	Office Supplies/Sm Equipment	\$0.00	\$179.14	\$179.14	\$13,000.00	\$12,820.86	99%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	Total	\$48,301.87	\$33,850.40	\$82,152.27	\$507,781.00	\$425,628.73	84%
	<i>MaineStreamers</i>	\$30,078.08	\$27,067.25				

MAINE TOWNSHIP GENERAL TOWN FUND

	CLERK						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Clerk's Division Salary	\$9,484.96	\$9,663.06	\$19,148.02	\$135,800.00	\$116,651.98	86%
	Social Security	\$711.69	\$711.38	\$1,423.07	\$10,000.00	\$8,576.93	86%
	IMRF	\$767.46	\$542.34	\$1,309.80	\$8,000.00	\$6,690.20	84%
	Administrative Div. Health Ins.	\$10,584.12	\$5,091.09	\$15,675.21	\$83,000.00	\$67,324.79	81%
	Life Ins.	\$25.72	\$12.86	\$38.58	\$250.00	\$211.42	85%
	Dental Ins.	\$255.24	\$72.93	\$328.17	\$1,000.00	\$671.83	67%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	100%
	Dues-Subscriptions	\$30.00	\$0.00	\$30.00	\$400.00	\$370.00	93%
	Print Management	\$140.00	\$140.00	\$280.00	\$1,850.00	\$1,570.00	85%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Honor Flight	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,400.00	\$3,680.80	84%
	Postage	\$823.96	\$694.86	\$1,518.82	\$10,000.00	\$8,481.18	85%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$367.11	\$367.11	\$1,500.00	\$1,132.89	76%
	Hunting/Fishing License	\$115.25	\$81.00	\$196.25	\$1,500.00	\$1,303.75	87%
	License Plate Stickers	\$1,419.10	\$2,017.50	\$3,436.60	\$25,000.00	\$21,563.40	86%
	Total	\$24,717.10	\$19,753.73	\$44,470.83	\$288,000.00	\$243,529.17	85%

MAINE TOWNSHIP GENERAL TOWN FUND

	OEM						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Mgmt Salary	\$885.00	\$285.00	\$1,170.00	\$20,000.00	\$18,830.00	94%
	OEM Social Security	\$67.71	\$21.80	\$89.51	\$1,600.00	\$1,510.49	94%
	Uniforms	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Volunteer Insurance	\$0.00	\$715.70	\$715.70	\$800.00	\$84.30	11%
	Utilities	\$297.60	\$613.58	\$911.18	\$4,000.00	\$3,088.82	77%
	Telecommunications	\$53.84	\$53.81	\$107.65	\$1,000.00	\$892.35	89%
	Staff Training	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	100%
	Office Supplies/Sm Equipment	\$33.90	\$0.00	\$33.90	\$700.00	\$666.10	95%
	Operating Supplies	\$0.00	\$1,169.08	\$1,169.08	\$10,000.00	\$8,830.92	88%
	Disaster Operations Supplies	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
	Building	\$1,700.00	\$0.00	\$1,700.00	\$4,000.00	\$2,300.00	58%
	Vehicle Expense	\$229.99	\$0.00	\$229.99	\$4,000.00	\$3,770.01	94%
	Total	\$3,268.04	\$2,858.97	\$6,127.01	\$52,200.00	\$46,072.99	88%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Collected
REVENUE							
Property Tax		\$297,567.50	\$0.00	\$297,567.50	\$800,000.00	\$502,432.50	37%
SS Reimbursement		\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0%
Interest Income		\$429.97	\$501.26	\$931.23	\$2,000.00	\$1,068.77	47%
Energy Assistance Revenue		\$2,126.00	\$686.00	\$2,812.00	\$18,000.00	\$15,188.00	16%
TOTAL REVENUES		\$300,123.47	\$1,187.26	\$301,310.73	\$832,000.00	\$530,689.27	36%
EXPENSES							
EXPENSES-ADMINISTRATIVE							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries	\$17,055.40	\$17,169.66	\$34,225.06	\$245,500.00	\$211,274.94	86%
	IDES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$1,292.32	\$1,288.66	\$2,580.98	\$22,500.00	\$19,919.02	89%
	IMRF	\$1,757.07	\$1,189.86	\$2,946.93	\$16,000.00	\$13,053.07	82%
	Administrative Div. Health Ins.	\$8,872.54	\$4,267.79	\$13,140.33	\$95,000.00	\$81,859.67	86%
	Life Insurance	\$51.44	\$25.72	\$77.16	\$400.00	\$322.84	81%
	Dental Insurance	\$258.65	\$73.90	\$332.55	\$1,500.00	\$1,167.45	78%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$771.75	\$526.00	\$1,297.75	\$9,000.00	\$7,702.25	86%
	Conferences Meetings	\$0.00	\$91.20	\$91.20	\$550.00	\$458.80	83%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$140.00	\$140.00	\$280.00	\$1,850.00	\$1,570.00	85%
	General Insurance-Liab-Bond	\$0.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00	100%
	Legal Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00	100%
	Postage	\$202.30	\$192.96	\$395.26	\$3,000.00	\$2,604.74	87%
	Printing Publishing	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Office Supplies	\$31.86	\$291.84	\$323.70	\$3,500.00	\$3,176.30	91%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Comp Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	Contingencies	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Total	\$30,792.93	\$25,617.19	\$56,410.12	\$420,856.00	\$364,445.88	87%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

EXPENSES-ASSISTANCE							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Assist Program	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Prescription Drugs	\$210.02	\$45.96	\$255.98	\$1,500.00	\$1,244.02	83%
	Dental Services	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Medical Services	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Client Utilities	\$0.00	\$111.70	\$111.70	\$10,000.00	\$9,888.30	99%
	Shelter-Rent	\$3,235.28	\$4,519.27	\$7,754.55	\$100,000.00	\$92,245.45	92%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Food	\$7,500.00	\$0.00	\$7,500.00	\$60,000.00	\$52,500.00	88%
	Pers Essentials	\$775.00	\$960.00	\$1,735.00	\$25,000.00	\$23,265.00	93%
	Client Health Ins.	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Transient	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Total	\$11,720.30	\$5,636.93	\$17,357.23	\$205,501.00	\$188,143.77	92%
	TOTAL OPERATING EXPENSES	\$42,513.23	\$31,254.12	\$73,767.35	\$626,357.00	\$552,589.65	88%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

of the year remaining **MAR** **APR** **YTD INCOME** **BUDGET** **BALANCE** %
REVENUE Collecte

	MAR	APR	YTD INCOME	BUDGET	BALANCE	%
Property Tax	\$846,808.51	\$0.00	\$846,808.51	\$2,188,885	\$1,342,076.49	39%
Interest Income	\$2,879.16	\$2,781.08	\$5,660.24	\$8,000.00	\$2,339.76	71%
Permit Fees	\$0.00	\$318.79	\$318.79	\$6,225.00	\$5,906.21	5%
Other Income	\$400.00	\$12,722.55	\$13,122.55	\$175,000.00	\$161,877.45	7%
Persnl Prop Replacement Tx	\$13,688.42	\$12,209.19	\$25,897.61	\$291,668.00	\$265,770.39	9%
TOTAL REVENUES	\$863,776.09	\$28,031.61	\$891,807.70	\$2,669,778.00	\$1,777,970.30	67%

EXPENSES

85% of the year remaining **MAR** **APR** **YTD EXPENSE** **BUDGET** **BALANCE** % Left

GENERAL ROAD FUND-ADMINISTRATIVE

	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
Admin Salary Expense	\$10,067.49	\$10,492.00	\$20,559.49	\$148,000.00	\$127,440.51	86%
Health Insurance	\$18,592.75	\$8,992.77	\$27,585.52	\$120,000.00	\$92,414.48	77%
Life Insurance	\$64.30	\$32.15	\$96.45	\$1,000.00	\$903.55	90%
Dental Insurance	\$429.50	\$130.39	\$559.89	\$5,400.00	\$4,840.11	90%
Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Payroll Service	\$735.15	\$510.36	\$1,245.51	\$8,000.00	\$6,754.49	84%
Accounting Services	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	100%
Conferences Meetings	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	100%
Community Outreach	\$2,000.00	\$2,000.00	\$4,000.00	\$25,000.00	\$21,000.00	84%
Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
Legal Services	\$533.75	\$1,135.00	\$1,668.75	\$12,000.00	\$10,331.25	86%
Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$252,252.00	\$252,252.00	100%
Postage	\$204.00	\$0.00	\$204.00	\$1,000.00	\$796.00	80%
Printing Publishing	\$2,041.00	\$1,850.00	\$3,891.00	\$16,500.00	\$12,609.00	76%
Telephone	\$200.64	\$382.14	\$582.78	\$7,500.00	\$6,917.22	92%
Training	\$0.00	\$281.88	\$281.88	\$3,500.00	\$3,218.12	92%
Miscellaneous	\$0.00	\$3,827.39	\$3,827.39	\$10,000.00	\$6,172.61	62%
Office Supplies	\$381.85	\$696.28	\$1,078.13	\$4,500.00	\$3,421.87	76%
Office Equipment	\$0.00	\$0.00	\$0.00	\$10,500.00	\$10,500.00	100%
Total	\$35,250.43	\$30,330.36	\$65,580.79	\$640,152.00	\$574,571.21	90%

GENERAL ROAD FUND-MAINTENANCE

	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
Maint Salary Expense	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00	100%
Miscellaneous-Uniforms	\$55.79	\$2,580.34	\$2,636.13	\$7,000.00	\$4,363.87	62%
Building Maintenance	\$779.61	\$111.70	\$891.31	\$15,500.00	\$14,608.69	94%
Equipment Leasing Maint	\$3,227.29	\$4,995.86	\$8,223.15	\$78,136.00	\$69,912.85	89%
Landfill Charges - GRF	\$1,241.25	\$0.00	\$1,241.25	\$12,500.00	\$11,258.75	90%
Rentals	\$650.00	\$1,346.50	\$1,996.50	\$15,000.00	\$13,003.50	87%
Street Lighting	\$45.44	\$11,464.39	\$11,509.83	\$70,000.00	\$58,490.17	84%
Tree Removal & Spraying	\$280.00	\$30.00	\$310.00	\$20,800.00	\$20,490.00	99%
Utilities	\$828.75	\$630.84	\$1,459.59	\$25,000.00	\$23,540.41	94%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	100%
Gasoline Oil	\$1,643.82	\$2,622.58	\$4,266.40	\$53,000.00	\$48,733.60	92%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

85% of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
Building & Oper Sup Matl	\$633.05	\$3,102.06	\$3,735.11	\$16,500.00	\$12,764.89	77%
Maint Equip & Small Tools	\$747.05	\$207.86	\$954.91	\$20,000.00	\$19,045.09	95%
Supplies (Equipment)	\$450.90	\$165.05	\$615.95	\$16,500.00	\$15,884.05	96%
Supplies Roads GRF	\$0.00	\$0.00	\$0.00	\$7,200.00	\$7,200.00	100%
Supplies Snow Removal	\$7,831.58	\$0.00	\$7,831.58	\$105,000.00	\$97,168.42	93%
Total	\$18,414.53	\$27,257.18	\$45,671.71	\$670,136.00	\$624,464.29	93%

PERMANENT ROAD FUND

Labor On Roads	\$25,544.49	\$29,414.01	\$54,958.50	\$425,000.00	\$370,041.50	87%
Drainage	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	100%
Engineering Services	\$2,242.50	\$4,575.00	\$6,817.50	\$55,000.00	\$48,182.50	88%
Landfill Charges - PRF	\$504.86	\$0.00	\$504.86	\$15,000.00	\$14,495.14	97%
Project Expenses	\$39,966.25	\$0.00	\$39,966.25	\$40,000.00	\$33.75	0%
Maintenance Roads	\$82,095.01	\$46,536.04	\$128,631.05	\$960,000.00	\$831,368.95	87%
Supplies / Roads PRF	\$84.00	\$1,490.20	\$1,574.20	\$40,000.00	\$38,425.80	96%
Total	\$150,437.11	\$82,015.25	\$232,452.36	\$1,543,000.00	\$1,310,547.64	85%

EQUIPMENT & BUILDING FUND

Equipment	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00	100%
Building	\$0.00	\$5,800.00	\$5,800.00	\$75,000.00	\$69,200.00	92%
Storage Building	\$1,859.81	\$1,859.81	\$3,719.62	\$40,000.00	\$36,280.38	91%
Total	\$1,859.81	\$7,659.81	\$9,519.62	\$315,000.00	\$305,480.38	97%

SOCIAL SECURITY FUND

Social Security	\$2,690.76	\$3,005.56	\$5,696.32	\$62,000.00	\$56,303.68	91%
Total	\$2,690.76	\$3,005.56	\$5,696.32	\$62,000.00	\$56,303.68	91%

INSURANCE FUND

Workmans Compensation	\$0.00	\$0.00	\$0.00	\$23,324.00	\$23,324.00	100%
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$49,000.00	\$49,000.00	100%
Total	\$0.00	\$0.00	\$0.00	\$72,859.00	\$72,859.00	100%

IL MUNICIPAL RETIREMENT FUND

IMRF	\$3,219.53	\$2,480.66	\$5,700.19	\$67,400.00	\$61,699.81	92%
IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Total	\$3,219.53	\$2,480.66	\$5,700.19	\$68,400.00	\$62,699.81	92%

TOTAL OPERATING EXPENSES	\$211,872.17	\$152,748.82	\$364,620.99	\$3,371,547.00	\$3,006,926.01	89%

**MOTION TO APPROVE PAYROLL FOR PAYDATES OF
MAY 10, 2024 AND MAY 24, 2024 ROAD DISTRICT CHECKS
#23411 THROUGH CHECK #23449 IN THE AMOUNT OF
\$168,491.80.**

Maine Township Road and Bridge

For the Period From May 01, 2024 - May 28, 2024

Check #	Date	Payee	Description	Amount
23411	5/3/24	SECRETARY OF STATE	DUPLICATE TITLE FEE	\$ 50.00
Wire	5/7/24	IMRF	ILLINOIS MUNICIPAL RETIREMENT FUND	\$4,983.17
23340V	5/9/24	HOME DEPOT CREDIT SERVICES	BUILDING OPERATING SUPPLIES	\$ (633.05)
Wire	5/10/24	FEDERAL ELECTRONIC PAYROLL SYSTEM	FEDERAL TAXES	\$ 4,714.13
Wire	5/10/24	ILLINOIS DEPARTMENT OF REVENUE	STATE TAXES	\$ 871.81
S/C	5/10/24	PAYCHEX	SERVICE FEE	\$ 278.66
DIR. DEPOSIT	5/10/24	BRANDES, RICHARD A	PAYROLL	\$ 2,727.60
DIR. DEPOSIT	5/10/24	HAYMAN, DAWNE SCHEEL	PAYROLL	\$ 1,966.12
DIR. DEPOSIT	5/10/24	JIMENEZ, PETER A	PAYROLL	\$ 1,903.00
DIR. DEPOSIT	5/10/24	MAC INTYRE, JUSTIN E	PAYROLL	\$ 2,406.56
DIR. DEPOSIT	5/10/24	WOODS, TYLER J	PAYROLL	\$ 1,809.05
7005700050	5/10/24	DOUVALAKIS, NIKO	PAYROLL	\$ 965.28
7005700051	5/10/24	VIGNA, MARISSA	PAYROLL	\$ 1,492.23
23412	5/10/24	SECURITY BENEFITS	SECURITY BENEFITS FOR ROAD DISTRICT 05/10/2024 PAYROLL	\$ 225.00
23413	5/20/24	COMED-GARAGE	SERVICE AT GARAGE	\$ 672.65
23414	5/20/24	VERIZON WIRELESS	TELEPHONE & COMMUNICATION	\$ 347.84
Wire	5/24/24	FEDERAL ELECTRONIC PAYROLL SYSTEM	FEDERAL TAXES	\$ 4,960.86
Wire	5/24/24	ILLINOIS DEPARTMENT OF REVENUE	STATE TAXES	\$ 903.80
S/C	5/24/24	PAYCHEX	SERVICE FEE	\$ 278.66
DIR. DEPOSIT	5/24/24	BRANDES, RICHARD A	PAYROLL	\$ 2,824.45
DIR. DEPOSIT	5/24/24	HAYMAN, DAWNE SCHEEL	PAYROLL	\$ 1,966.11
DIR. DEPOSIT	5/24/24	JIMENEZ, PETER A	PAYROLL	\$ 2,079.53
DIR. DEPOSIT	5/24/24	MAC INTYRE, JUSTIN E	PAYROLL	\$ 2,107.55
DIR. DEPOSIT	5/24/24	WOODS, TYLER J	PAYROLL	\$ 1,917.24
7005700052	5/24/24	DOUVALAKIS, NIKO	PAYROLL	\$ 944.91
7005700053	5/24/24	VIGNA, MARISSA	PAYROLL	\$ 1,649.55
23415	5/24/24	SECURITY BENEFIT	SECURITY BENEFITS FOR ROAD DISTRICT 05/24/2024 PAYROLL	\$ 300.00
23416	5/28/24	AT&T	TELEPHONE & COMMUNICATIONS	\$ 62.82
23417	5/28/24	ANCEL GLINK P.C.	LEGAL SERVICES	\$ 1,020.00
23418	5/28/24	BLUE CROSS BLUE SHIELD OF IL	ROAD AND BRIDGE BCBSIL JUNE 2024 PREMIUM	\$ 9,466.03
23419	5/28/24	CONSERV FS, INC.	FUEL	\$ 1,477.86
23420	5/28/24	DES PLAINES MATERIAL & SUPPLY	LANDFILL, SUPPLIES FOR RIGHT OF WAY RESTORATION	\$ 9,195.52
23421	5/28/24	VOID	VOID	\$ -
23422	5/28/24	VOID	VOID	\$ -

Check #	Date	Payee	Description	Amount
23423	5/28/24	VOID	VOID	\$ -
23424	5/28/24	DOMESTIC UNIFORM RENTAL	BUILDING MAINTENANCE	\$ 111.70
23425	5/28/24	GENE'S VILLAGE TOWING	RENTALS	\$ 650.00
23426	5/28/24	CAPITAL ONE TRADE CREDIT	SMALL TOOLS AND EQUIPMENT (SHOP)	\$ 580.83
23427	5/28/24	HOME DEPOT CREDIT SERVICES	SHOP TOOLS AND SUPPLIES	\$ 434.64
23428	5/28/24	JIMENEZ, PETER	TELEPHONE & COMMUNICATION MONTHLY STIPEND	\$ 25.00
23429	5/28/24	JOURNAL & TOPICS NEWS	PUBLISHING	\$ 1,200.00
23430	5/28/24	M3 MARKETING LLC	COMMUNITY OUTREACH	\$ 2,000.00
23431	5/28/24	MACMUNNIS INC AAF COM ED	OFFSITE STORAGE COMED CONTRACT 20050093	\$ 1,859.81
23432	5/28/24	MACINTYRE, JUSTIN	TELEPHONE & COMMUNICATION MONTHLY STIPEND	\$ 25.00
23433	5/28/24	METRO FEDERAL CREDIT UNION	MICROSOFT OFFICE SUBSCRIPTION, RENTALS	\$ 2,109.99
23434	5/28/24	MID-WEST TRUCKERS INC	ALCOHOL AND DRUG TESTING	\$ 10.00
23435	5/28/24	NAPA AUTO PARTS - DIV. OF MPEC	EQUIPMENT MAINTENANCE	\$ 671.76
23436	5/28/24	MIDWEST PROMOTIONAL GROUP	UNIFORMS FOR RB AND EB	\$ 120.45
23437	5/28/24	NICOR GAS	SERVICE AT GARAGE	\$ 176.81
23438	5/28/24	PRESSTECH PRINTING INC	BUSINESS CARDS FOR RB AND EB	\$ 150.00
23439	5/28/24	PRINCIPAL LIFE INS. CO.	PRINCIPAL JUNE 2024	\$ 351.28
23440	5/28/24	SPACECO, INC.	MAINTENANCE OF ROADS	\$ 13,010.65
23441	5/28/24	State Treasurer	25% OF TRAFFIC SIGNAL MAIN FOR JAN FEB MAR 24	\$ 385.92
23442	5/28/24	TOIRMA	GENERAL LIABILITY INSURANCE, WOKERS COMP	\$ 55,179.00
23443	5/28/24	TRAFFIC CONTROL & PROTECTION/HIGH STAR	MAINTENANCE OF ROADS	\$ 21,628.80
23444	5/28/24	TYLER WOODS	TELEPHONE & COMMUNICATION MONTHLY STIPEND	\$ 25.00
23445	5/28/24	VSP OF ILLINOIS, NFP	VSP VISION FOR ROAD AND BRIDGE FOR JUNE 2024	\$ 14.14
23446	5/28/24	JOURNAL & TOPICS NEWS	SUBSCRIPTIONS	\$ 128.00
23447	5/28/24	METRO FEDERAL CREDIT UNION	BUILDING AND OPERATING SUPPLIES	\$ 394.93
23448	5/28/24	METRO FEDERAL CREDIT UNION	POSTAGE, OFFICE SUPPLIES	\$ 44.65
23449	5/28/24	JUDGE LAW LLC	LEGAL SERVICES	\$ 1,268.50
			TOTAL	\$ 168,491.80

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of May 10, 2024 and May 24, 2024 and Road District Checks #23411 through Check #23449 and authorize the Supervisor to issue Checks in payment of \$168,491.80.

WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF MAY 2024.

Supervisor

Attest:

Clerk

Trustees

**MOTION TO APPROVE PAYROLL FOR PAYDATES OF
MAY 10, 2024 AND MAY 24, 2024 AND GENERAL TOWN
FUND CHECKS #61012 THROUGH CHECKS #61098 IN
THE AMOUNT OF \$388,839.14.**

Maine Twp-General Town Fund

For the Period From May 01, 2024 - May 28, 2024

Check #	Date	Payee	Description	Amount
S/C	5/1/24	PAYCHEX	SERVICE FEE	\$ 353.10
61012	5/3/24	CENTURY ROOF CONSULTANTS, INC	ROOF PROJECT- CONSULTING SERVICES	\$ 2,500.00
61013	5/3/24	DES PLAINES CITY OF	JULY 4TH PARADE APPLICATION	\$ 50.00
S/C	5/3/24	ELS IOS SERVICE FEES	LICENSE PLATE STICKER FEE	\$ 41.80
S/C	5/3/24	MERCHANT BANK	THERAPY NOTES SERVICE FEE	\$ 109.35
Wire	5/10/24	FEDERAL ELECTRONIC PAYROLL SYSTEM	FEDERAL TAXES	\$ 16,498.21
Wire	5/10/24	ILLINOIS DEPARTMENT OF REVENUE	STATE TAXES	\$ 3,309.35
S/C	5/10/24	PAYCHEX	SERVICE FEE	\$ 555.04
DIR. DEPOSIT	5/10/24	DIMOND, KAREN	PAYROLL	\$ 35.55
DIR. DEPOSIT	5/10/24	GIALAMAS, PETER W	PAYROLL	\$ 4.25
DIR. DEPOSIT	5/10/24	BEAUVAIS, EDWARD	PAYROLL	\$ 2,985.21
DIR. DEPOSIT	5/10/24	JONES, KIMBERLY	PAYROLL	\$ 415.15
DIR. DEPOSIT	5/10/24	MAHER, JAMES	PAYROLL	\$ -
DIR. DEPOSIT	5/10/24	MALIK, ASIF	PAYROLL	\$ 415.15
DIR. DEPOSIT	5/10/24	MARON HORVATH, KELLY	PAYROLL	\$ 438.66
DIR. DEPOSIT	5/10/24	AL AYED, RUBA	PAYROLL	\$ 1,416.64
DIR. DEPOSIT	5/10/24	BASISTA, STEPHEN T	PAYROLL	\$ 493.67
DIR. DEPOSIT	5/10/24	BERMAN, DAYNA E	PAYROLL	\$ 3,056.27
DIR. DEPOSIT	5/10/24	BOWMAN, SALLY	PAYROLL	\$ 616.13
DIR. DEPOSIT	5/10/24	CARROZZA, ROBERT M	PAYROLL	\$ 140.97
DIR. DEPOSIT	5/10/24	COOK, MARTY	PAYROLL	\$ 822.47
DIR. DEPOSIT	5/10/24	CUSTIC, ELIO	PAYROLL	\$ 305.33
DIR. DEPOSIT	5/10/24	DEBOWCZYK, IZABELA	PAYROLL	\$ 946.61
DIR. DEPOSIT	5/10/24	FOX, MISS JESSICA M	PAYROLL	\$ 1,210.99
DIR. DEPOSIT	5/10/24	GHAZALEH SR, NADER A	PAYROLL	\$ 1,579.60
DIR. DEPOSIT	5/10/24	KANEHL, NICHOLAS W	PAYROLL	\$ 1,480.66
DIR. DEPOSIT	5/10/24	RAFFE, JENNIFER L	PAYROLL	\$ 1,173.04
DIR. DEPOSIT	5/10/24	REZUTKO-CUSTIC, PAULA	PAYROLL	\$ 473.80
DIR. DEPOSIT	5/10/24	RIZZO, VICTORIA K	PAYROLL	\$ 2,136.14
DIR. DEPOSIT	5/10/24	SAMAAN, MICHAEL A	PAYROLL	\$ 1,745.76

Check #	Date	Payee	Description	Amount
DIR. DEPOSIT	5/10/24	BABICH, DEBRA A	PAYROLL	\$ 1,709.30
DIR. DEPOSIT	5/10/24	COY, ELIZABETH J	PAYROLL	\$ 1,470.99
DIR. DEPOSIT	5/10/24	DABABNEH, FARIS E	PAYROLL	\$ 1,296.57
DIR. DEPOSIT	5/10/24	PHILLIPS, MARY DOLORES	PAYROLL	\$ 726.49
DIR. DEPOSIT	5/10/24	PLODZIEN, RICHARD	PAYROLL	\$ 373.01
DIR. DEPOSIT	5/10/24	CALLAHAN, ERIN C	PAYROLL	\$ 1,463.36
DIR. DEPOSIT	5/10/24	KALVELAGE, ARIELLE S	PAYROLL	\$ 1,659.42
DIR. DEPOSIT	5/10/24	LYON, RICHARD D	PAYROLL	\$ 2,582.81
DIR. DEPOSIT	5/10/24	TOOMEY, EMILY	PAYROLL	\$ 1,294.07
DIR. DEPOSIT	5/10/24	WHITE, EVAN	PAYROLL	\$ 1,348.82
DIR. DEPOSIT	5/10/24	ZUMBROCK, SUMMER	PAYROLL	\$ 1,568.32
DIR. DEPOSIT	5/10/24	BUKACZYK, OKSANA T	PAYROLL	\$ 1,461.89
DIR. DEPOSIT	5/10/24	DACHNIWSKY, MARIE C	PAYROLL	\$ 1,810.11
DIR. DEPOSIT	5/10/24	JAROSZEWICZ, MONIKA	PAYROLL	\$ 1,639.73
DIR. DEPOSIT	5/10/24	TULLY, THERESE A	PAYROLL	\$ 1,844.10
DIR. DEPOSIT	5/10/24	GUZMAN, JESSICA I	PAYROLL	\$ 1,299.05
DIR. DEPOSIT	5/10/24	MAGNOWSKI, EVA	PAYROLL	\$ 1,351.63
DIR. DEPOSIT	5/10/24	RYDER, CATHLEEN A	PAYROLL	\$ 635.00
DIR. DEPOSIT	5/10/24	WISNIEWSKI, JACK	PAYROLL	\$ 101.73
7002800055	5/10/24	MOYLAN KREY, SUSAN	PAYROLL	\$ 687.46
61014	5/10/24	SECURITY BENEFITS	SECURITY BENEFITS COMPENSATION 05/10/2024 PAYROLL	\$ 1,835.88
61015	5/15/24	ACCESS ONE, INC	FAX AND PHONE LINES 5/1/24-5/31/24	\$ 279.57
61016	5/15/24	TRAVELERS	RISK MANAGEMENT POLICY 5/20/24-5/20/25	\$ 448.00
61017	5/15/24	VERIZON WIRELESS-ADMIN	TELECOMMUNICATIONS 5/2-6/1/24	\$184.00
Wire	5/15/24	IMRF	ILLINOIS MUNICIPAL RETIREMENT FUND	\$18,167.89
61018	5/17/24	TWP OFFICIALS OF COOK COUNTY	SPRING CONFERENCE 6/13 OAKBROOK	\$70.00
Wire	5/24/24	FEDERAL ELECTRONIC PAYROLL SYSTEM	FEDERAL TAXES	\$14,987.85
Wire	5/24/24	ILLINOIS DEPARTMENT OF REVENUE	STATE TAXES	\$3,026.92
S/C	5/24/24	PAYCHEX	SERVICE FEE	\$519.42
DIR. DEPOSIT	5/24/24	DIMOND, KAREN	PAYROLL	\$35.53
DIR. DEPOSIT	5/24/24	GIALAMAS, PETER W	PAYROLL	\$4.25
DIR. DEPOSIT	5/24/24	AL AYED, RUBA	PAYROLL	\$1,416.63
DIR. DEPOSIT	5/24/24	BASISTA, STEPHEN T	PAYROLL	\$537.79

Check #	Date	Payee	Description	Amount
DIR. DEPOSIT	5/24/24	BERMAN, DAYNA E	PAYROLL	\$3,056.27
DIR. DEPOSIT	5/24/24	BOWMAN, SALLY	PAYROLL	\$619.83
DIR. DEPOSIT	5/24/24	CARROZZA, ROBERT M	PAYROLL	\$69.03
DIR. DEPOSIT	5/24/24	COOK, MARTY	PAYROLL	\$822.47
DIR. DEPOSIT	5/24/24	CUSTIC, ELIO	PAYROLL	\$323.92
DIR. DEPOSIT	5/24/24	DEBOWCZYK, IZABELA	PAYROLL	\$940.51
DIR. DEPOSIT	5/24/24	FOX, MISS JESSICA M	PAYROLL	\$1,036.16
DIR. DEPOSIT	5/24/24	GHAZALEH SR, NADER A	PAYROLL	\$1,536.09
DIR. DEPOSIT	5/24/24	KANEHL, NICHOLAS W	PAYROLL	\$1,480.64
DIR. DEPOSIT	5/24/24	RAFFE, JENNIFER L	PAYROLL	\$1,173.03
DIR. DEPOSIT	5/24/24	REZUTKO-CUSTIC, PAULA	PAYROLL	\$414.88
DIR. DEPOSIT	5/24/24	RIZZO, VICTORIA K	PAYROLL	\$2,136.15
DIR. DEPOSIT	5/24/24	SAMAAN, MICHAEL A	PAYROLL	\$1,745.76
DIR. DEPOSIT	5/24/24	BABICH, DEBRA A	PAYROLL	\$1,630.20
DIR. DEPOSIT	5/24/24	COY, ELIZABETH J	PAYROLL	\$1,395.99
DIR. DEPOSIT	5/24/24	DABABNEH, FARIS E	PAYROLL	\$1,296.57
DIR. DEPOSIT	5/24/24	PHILLIPS, MARY DOLORES	PAYROLL	\$726.50
DIR. DEPOSIT	5/24/24	PLODZIEN, RICHARD	PAYROLL	\$373.02
DIR. DEPOSIT	5/24/24	CALLAHAN, ERIN C	PAYROLL	\$1,463.37
DIR. DEPOSIT	5/24/24	KALVELAGE, ARIELLE S	PAYROLL	\$1,659.43
DIR. DEPOSIT	5/24/24	LYON, RICHARD D	PAYROLL	\$2,582.80
DIR. DEPOSIT	5/24/24	TOOMEY, EMILY	PAYROLL	\$1,294.08
DIR. DEPOSIT	5/24/24	WHITE, EVAN	PAYROLL	\$1,348.82
DIR. DEPOSIT	5/24/24	ZUMBROCK, SUMMER	PAYROLL	\$1,568.30
DIR. DEPOSIT	5/24/24	BUKACZYK, OKSANA T	PAYROLL	\$1,461.88
DIR. DEPOSIT	5/24/24	DACHNIWSKY, MARIE C	PAYROLL	\$1,810.10
DIR. DEPOSIT	5/24/24	JAROSZEWICZ, MONIKA	PAYROLL	\$1,639.74
DIR. DEPOSIT	5/24/24	TULLY, THERESE A	PAYROLL	\$1,844.10
DIR. DEPOSIT	5/24/24	GUZMAN, JESSICA I	PAYROLL	\$1,299.04
DIR. DEPOSIT	5/24/24	MAGNOWSKI, EVA	PAYROLL	\$1,351.63
DIR. DEPOSIT	5/24/24	RYDER, CATHLEEN A	PAYROLL	\$620.59
DIR. DEPOSIT	5/24/24	WISNIEWSKI, JACK	PAYROLL	\$176.01
7002800056	5/24/24	MOYLAN KREY, SUSAN	PAYROLL	\$687.47

Check #	Date	Payee	Description	Amount
61019	5/28/24	AMERICAN TAXI DISPATCH, INC.	MAINELINES VOUCHERS - 14	\$ 70.00
61020	5/28/24	ANCEL GLINK P.C.	LEGAL SERVICES	\$ 2,353.75
61021	5/28/24	AQUA ILLINOIS, INC	WATER SERVICE AT TOWN HALL 3/25/24-4/22/24	\$ 243.60
61022	5/28/24	AVENUES TO INDEPENDENCE	GRANT PAYMENT NO: 1-2 OF 12	\$ 8,170.00
61023	5/28/24	BLUE CROSS BLUE SHIELD	BCBSIL JUNE PREMIUMS 2024	\$ 57,047.75
61024	5/28/24	CPH & ASSOCIATES INSURANCE AG	PROFESSIONAL LIABILITY INSURANCE	\$ 692.00
61025	5/28/24	THE CENTER OF CONCERN	GRANT PAYMENT NO: 2 OF 12	\$ 4,083.00
61026	5/28/24	CHATEAU RITZ BANQUETS	90+ BIRTHDAY LUNCHEON MAY 16 2024	\$ 5,063.00
61027	5/28/24	CHI 435 NORTH MICHIGAN AVENUE LLC	MUSEUM OF ICE CREAM SUMMER CAMP FIELD TRIP 6/13/24	\$ 863.36
61028	5/28/24	CLOVER LANE PARTNERS LLC	AGENCY DAY SPEAKER FEE	\$ 500.00
61029	5/28/24	COMCAST BUSINESS	BUSINESS VOICE EDGE SERVICE 5/1/24-5/31/24	\$ 2,515.73
61030	5/28/24	COMED	ELECTRIC SERVICE AT TOWN HALL 4/11/24-5/10/24	\$ 1,392.28
61031	5/28/24	GARVEY'S OFFICE PRODUCTS	OFFICE SUPPLIES	\$ 417.89
61032	5/28/24	GRAPHIC SOLUTIONS, INC	GRAPHIC DESIGN - MEMORIAL DAY AD	\$ 50.00
61033	5/28/24	THE HARBOUR, INC	GRANT GRANT PAYMENT NO: 1 OF 4	\$ 2,500.00
61034	5/28/24	PARK DISTRICT OF HIGHLAND PARK	ROSEWOOD BEACH SUMMER CAMP TRIP 6/20/24, 7/9/2024	\$ 448.00
61034V	5/28/24	PARK DISTRICT OF HIGHLAND PARK	VOID	\$ (448.00)
61035	5/28/24	THE JOSSELYN CENTER	GRANT PAYMENT NO: 2 OF 12	\$ 5,416.00
61036	5/28/24	JOURNAL & TOPICS NEWSPAPERS	1/4 PAGE 4 COLOR PROGRESS REPORT 2024	\$ 943.75
61037	5/28/24	LAUTERBACH & AMEN LLP	TF 2023 AUDIT PROGRESS BILLING, ROAD & BRIDGE AUDIT	\$ 10,800.00
61038	5/28/24	LIFE SPAN	GRANT PAYMENT NO: 1 OF 4	\$ 2,625.00
61039	5/28/24	M3 MARKETING, LLC	PUBLIC RELATIONS MARKETING SERVICES MAY 1-31,24	\$ 2,850.00
61040	5/28/24	SECURITY BENEFIT	SECURITY BENEFITS COMPENSATION 05/24/2024 PAYROLL	\$ 1,835.88
61041	5/28/24	COMED	ELECTRIC SERVICE AT OEM 4-9-24-5/8/24	\$ 141.54
61042	5/28/24	WAREHOUSE DIRECT	WATER COOLER RENTAL, COFFEE STATION SUPPLIES	\$ 176.30
61043	5/28/24	COOK COUNTY SHERIFF'S	HIREBACK - APRIL 24 VEHICLE USAGE, OFFICER USAGE	\$ 4,200.00
61044	5/28/24	COY, ELIZABETH	MAY 2024 MILEAGE REIMBURSEMENT - CCA MEETING	\$ 38.62
61045	5/28/24	DEPENDABLE FIRE EQUIPMENT INC	OEM FIRE EXTINGUISHER SERVICE	\$ 113.00
61046	5/28/24	PULSE TECHNOLOGY	PRINT MANAGEMENT 5/1/24-5/31/24	\$ 700.00
61047	5/28/24	DISTRICT 63 EDUCATION	GRANT PAYMENT NO: 3 OF 12	\$ 1,916.00
61048	5/28/24	ENCHANTED CASTLE	FIELD TRIP 6/10/24	\$ 393.45
61049	5/28/24	SANTA'S VILLAGE AZOOSMENT PARK	SUMMER CAMP TRIP 7/10/24	\$ 324.75
61050	5/28/24	SCHAUMBURG PARK DIST.	ATCHER ISLAND SUMMER CAMP TRIP 6/17/24, 7/15/24	\$ 567.00

Check #	Date	Payee	Description	Amount
61050V	5/28/24	SCHAUMBURG PARK DIST.	VOID	\$ (567.00)
61051	5/28/24	ENCHANTED CASTLE	FIELD TRIP 7/8/24	\$ 393.45
61052	5/28/24	EVANS, MARSHALL AND PEASE, PC	ACCOUNTING SERVICES APRIL 2024	\$ 4,880.00
61053	5/28/24	FLOOD BROTHERS DISPOSAL	EXTRA PICKUPS	\$ 677.25
61054	5/28/24	GARVEY'S OFFICE PRODUCTS	MAINESTAY OFFICE SUPPLIES	\$ 17.99
61055	5/28/24	QUADIENT LEASING USA, INC	POSTAGE MACHINE LEASE 3/13/24-6/12/24	\$ 1,178.01
61056	5/28/24	MAINE TWP MAINSTREAMERS	REIMBURSEMENT FOR 90+ BIRTHDAY LUNCH EXPENSES	\$ 440.00
61057	5/28/24	MANZOS BANQUETS INC	AGENCY DAY CATERING AND FACILITY RENTAL	\$ 4,774.28
61058	5/28/24	MARYVILLE ACADEMY (dba) FAMILY	GRANT PAYMENT NO: 1 OF 4	\$ 2,125.00
61059	5/28/24	MERCURY, CHICAGOS SKYLINE CRUISELINE	MERCURY CRUISE SUMMER CAMP 6/11/24	\$ 480.00
61060	5/28/24	MERCURY, CHICAGOS SKYLINE CRUISELINE	MERCURY CRUISE SUMMER CAMP TRIP 7/11/24	\$ 480.00
61061	5/28/24	METRO FEDERAL CREDIT UNION	SENIOR DEPT EXPENSES	\$ 921.36
61062	5/28/24	METRO FEDERAL CREDIT UNION	ADMIN AND FOOD PANTRY EXPENSES	\$ 2,993.37
61063	5/28/24	VOID	VOID	\$ -
61064	5/28/24	METRO FEDERAL CREDIT UNION	RECOVERY CONNECTION EXPENSES	\$ 4,204.85
61065	5/28/24	VOID	VOID	\$ -
61066	5/28/24	VOID	VOID	\$ -
61067	5/28/24	SI CHICAGO LLC	SLOOMOO EXPERIENCE SUMMER CAMP 7/17/24	\$ 841.00
61068	5/28/24	METRO FEDERAL CREDIT UNION	ASSESSOR EXPENSES	\$ 114.45
61069	5/28/24	METRO FEDERAL CREDIT UNION	MAINTENANCE EXPENSES	\$ 396.73
61070	5/28/24	METRO FEDERAL CREDIT UNION	MAINESTAY EXPENSES	\$ 1,651.12
61071	5/28/24	VOID	VOID	\$ -
61072	5/28/24	NCPERS GROUP LIFE INS.	IMRF VOLUNTARY LIFE INSURANCE - JUNE, 2024	\$ 64.00
61073	5/28/24	QUADIENT FINANCE USA, INC	POSTAGE	\$ 1,310.30
61074	5/28/24	NJ CASTILLO LANDSCAPING	MAY 24 LANDSCAPING SERVICE	\$ 1,350.00
61075	5/28/24	NORTH COAST SEWER & DRAINAGE INC	BACKFLOW TEST AT TOWN HALL	\$ 250.00
61076	5/28/24	NICOR GAS	HEAT AT TOWN HALL 4/9/24-5/12/24	\$ 214.78
61077	5/28/24	NICOR GAS	HEAT AT OEM 4/5/24-5/14/24	\$ 72.07
61078	5/28/24	NW SUBURBAN DAY CARE CTR	GRANT PAYMENT NO: 3 OF 12	\$ 4,166.00
61079	5/28/24	NOVENTECH, INC.	ASSISTANCE FOR NEW COMPUTER HOOKUP/ INSTALL FOR VPN	\$ 150.00
61080	5/28/24	NPO STRATEGIC CONSULTING LLC	GRANT WRITER CONSULTING SERVICES APRIL 2024	\$ 510.00
61081	5/28/24	OLDER ADULT SERVICES/	GRANT PAYMENT NO: 1 OF 4	\$ 1,500.00
61082	5/28/24	ORKIN	MONTHLY PEST SERVICE - MAY 24	\$ 80.99

Check #	Date	Payee	Description	Amount
61083	5/28/24	PR RECREATION PARK DIST	APPROVED AMOUNT FOR REILLY BIALCZAK SCHOLARSHIP FUND	\$ 400.00
61084	5/28/24	PEER SERVICES INC	GRANT PAYMENT 1 OF 4	\$ 3,375.00
61085	5/28/24	PRINCIPAL LIFE INS. CO.	PRINCIPAL JUNE 2024	\$ 2,163.88
61086	5/28/24	VOID	VOID	\$ -
61087	5/28/24	VOID	VOID	\$ -
61088	5/28/24	SANTA'S VILLAGE AZOOSMENT PARK	SUMMER CAMP TRIP 6/12/24	\$ 324.75
61089	5/28/24	TOIRMA	LIABILITY INSURANCE 6/1-6/1/25	\$ 62,609.40
61090	5/28/24	TOWNSHIP OFFICIALS OF IL	ANNUAL MEMBERSHIP DUES	\$ 1,417.59
61091	5/28/24	TURNING POINT BEHAVIORAL	GRANT PAYMENT NO: 2 OF 12	\$ 3,666.00
61092	5/28/24	VSP OF ILLINOIS, NFP	VSP VOLUNTARY VISION INSURANCE - JUNE, 2024	\$ 180.52
61093	5/28/24	WAREHOUSE DIRECT	COMPUTER TECH SUPPORT 5/1/24-6/1/24	\$ 4,282.48
61094	5/28/24	VOID	VOID	\$ -
61095	5/28/24	PARK DISTRICT OF HIGHLAND PARK	ROSEWOOD BEACH SUMMER CAMP TRIP 6/20/24	\$ 224.00
61096	5/28/24	SCHAUMBURG PARK DIST.	ATCHER ISLAND SUMMER CAMP TRIP 6/17/24	\$ 288.00
61097	5/28/24	PARK DISTRICT OF HIGHLAND PARK	ROSEWOOD BEACH SUMMER CAMP TRIP 7/9/2024	\$ 224.00
61098	5/28/24	SCHAUMBURG PARK DIST.	ATCHER ISLAND SUMMER CAMP TRIP 7/15/24	\$ 279.00
			TOTAL	\$ 388,839.14

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of May 10, 2024 and May 24, 2024 and General Town Fund Checks #61012 through Check #61098 and authorize the Supervisor to issue Checks in payment of \$388,839.14.

WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF MAY 2024.

Supervisor

Attest:

Clerk

Trustees



Memo

To: Elected Officials

From: Dayna Berman, Administrator

Date: May 28, 2024

Re: Proposals for RFP Audit Services

On May 8th, Audit RFPs were sent to the following Accounting Firm's:

- Baker Tilly
- ATA Group
- Crowe
- Marcum

No proposals were turned in with a deadline date of May 22. I received correspondence from Crowe stating they are passing on the opportunity, but to keep them in mind in the future.

Please be reminded, on March 28, Audit RFPs were sent to the following Accounting Firm's:

- Lauterbach (Received)
- Evans, Marshall & Pease (Received)
- Seldon Fox (Received)
- Sikich
- Wipfli
- Dam Snell & Taveirne
- Forvis



Memo

To: Elected Officials

From: Dayna Berman, Administrator

Date: May 28, 2024

Re: Timeline for Construction Projects

- 12/27/23 Board receives 3 proposals for security improvements for lobby area from Progress Builders, Overall Builders & Davies Home Services.
- 12/28/23 December board meeting- Board tours lobby area and make various additional suggestions as to how security improvements might be made. Board decides to hire architect to design modifications to be made.
- 1/19/23- Several architects are contacted regarding providing an estimate, but only one actually visits township and quotes a price. Architect Kerry Levin states he will do work for \$135,000.
- 1/30/24 January board meeting – board members decide against spending \$135,000 for architect. Board decides to seek additional quotes from contractors.
- 2/28 Board meeting- Board decides to contact Medina Home Remodeling. Administrator Berman arranges for Mr. Medina to come out to look at the existing conditions, measure the areas, and discuss the project requirements in detail. He provides 3 separate estimates for front stairwell, clerk’s office & swing door by reception area.
- 3/28/24 Board approves Medina Home Remodeling to start project.
- 4/15/24 Contract is signed by Medina Home Remodeling.

- 4/22/24 Mr. Medina visits Park Ridge City Hall to acquire permit, however was told he needed architect blueprints/drawings.
- 4/23/24 Supervisor Dimond reaches out to Richard Peters, Planner with the Department of Community Preservation & Development at Park Ridge City Hall stating we are making only minor modifications to the building.
- 4/24/24 Historic Preservation Commission Issues “Certificate of Appropriateness.”
- 4/23/24 Ric Mondelli, a building inspector for the City of Park Ridge, states “What we would require is just a basic drawing of what is existing and what is proposed, with a short explanation of the work being performed.”
- Supervisor Dimond creates a basic drawing on existing blue prints of improvements to be made and sends it with Medina’s drawings and a short explanation of the work being performed to Park Ridge Building Dept.
- Building Department again refuses to issue building permit, stating that an architect’s drawing is necessary.
- 5/1/24 Administrator Berman contacts Steven Steffens, Building Administrator from the City of Park Ridge to view construction projects; recommends 4 architects to contact.
- 5/6/24 Administrator Berman reaches out and leaves message with 3 architects; Mr. Anthony Sergen from Spoke Architecture returns my call and expresses interest.
- 5/10/24 Administrator Berman meets with Mr. Sergen and provides him with some original building blueprints as well as the building floor plan. He takes pictures and measurements of projects.
- 5/20/24 Receive proposal for architecture drawings from Mr. Sergen (I have placed in board packet).



May 20th, 2024

Maine Township
1700 Ballard, Rd.
Park Ridge, IL 60068

Re: Architecture and Permit Services
New doors and partial height wall

1.0 AGREEMENT: This *Agreement* is made and entered into this _____ day of May, 2024
By Maine Township, (the "Owner") And Spoke Architecture, (the "Architect").

2.0 PROJECT: The project is for the installation of a new partial height wall and door to separate the public restrooms from the office area and to replace an existing roll down gate with a code compliant door at stair adjacent the main entrance.

3.0 BASIC SERVICES: The Architect agrees to perform basic services on behalf of the Owner, including usual and customary architectural design and engineering services:

3.1 Design Services: The Architect shall provide all required design services based upon the Owner's program. The design services of the Architect shall include a site visit to document existing conditions at the area of work including, diagrams, sketches, and drawings to illustrate and define the aesthetics and size of the project. This phase includes code review to ensure compliance with egress/existing code and includes review of emergency lighting at the existing stair.

3.2 Construction Documents Services: The Architect shall prepare construction documents consisting of drawings and specifications, including plans, elevations, details, and sections, sufficient in detail to permit the project. The architect will coordinate with the Owner's general contractor to verify new door specifications.

3.3 Permitting – The architect will submit the drawings and contractor documents to Park Ridge for permit.

4.0 COMPENSATION: The Owner agrees to compensate the Architect for the LUMP SUM FEE of Three Thousand Two Hundred Dollars, (\$3,200.00) to perform the Basic Services described in Article 3.0. Basic Services in each phase shall total the following percentages of the total LUMP SUM FEE stated above:

Phase	Amount
a. Design Service Phase.....	\$ 1,200.00
b. Construction Documents Phase.....	\$ 2,000.00

4.1 Payment Schedule: Payment is due upon submission of drawings to Park Ridge, IL for review. Building permit fees are paid by the Owner.

5.0 ADDITIONAL SERVICES: Owner requested services that are not part of the Architect's Basic Services described in Article 3.0 above, shall be considered as Additional Services. The Owner hereby agrees to compensate the Architect for such Additional Services at the following hourly rates.

<u>5.1 Service / Billing Category</u>	<u>Billing Rate</u>
a. Principal _____	\$250.00/hour
b. Project Architect _____	\$175.00/hour
c. Project Manager _____	\$150.00/hour
d. Project Designer _____	\$100.00/hour
e. Drafting/Administration _____	\$ 90.00/hour

- 6.0 PAYMENT DUE DATE:** Payments are due and payable thirty (30) days from the date of the Architect's invoice. Amounts unpaid thirty (30) days after the date of the Architect's invoice shall bear interest at the rate of three percent per month (3%/mo). The Architect shall invoice the Owner once a month. The Owner agrees that the Architect may suspend services without liability if payment is not received within forty-five (45) days of date of the Architect's invoice.
- 7.0 JOBSITE SAFETY:** The Owner hereby agrees and acknowledges that the Architect shall not be responsible for any construction means, methods, techniques, sequences, procedures, or safety precautions utilized on the project, since these are solely the responsibility of the Contractor.
- 8.0 OWNERSHIP and COPYRIGHTS.** The Architect, and the Architect's consultants, shall be deemed the original authors and owners respectively of any materials produced under this Agreement and shall retain all common law, statutory and other reserved rights, including copyrights. The Owner acknowledges that the Architect and the Architect's consultants have prepared said materials and agrees to limit use of same to this site specific project only. The Owner is granted a conditional nonexclusive license to utilize the materials produced under this Agreement on this project on this project site only, which license is conditional upon payment in full to the Architect for all services performed or to be performed under this Agreement. The Owner's license may be revoked upon any breach of this Agreement. The Owner agrees to defend, indemnify, and hold the Architect and the Architect's consultants harmless from any causes of action, claims, losses, damages and expenses of any kind whatsoever, including reasonable attorney's fees, resulting from the unauthorized reuse of the Architect's and the Architect's consultants' materials.
- 9.0 LIMITATION OF LIABILITY.** The Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect to the Owner for any and all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's, and expert-witness fees and costs, from any cause or causes, so that the total aggregate liability of the Architect to the Owner shall not exceed the Architect's total fee received for services rendered on this project. It is intended that this limitation apply to any and all liability or causes of action, however alleged or arising, unless otherwise specifically prohibited by law.
- 10.0 MEDIATION and LITIGATION.** Should any claim(s) arise between the Owner and Architect; the parties agree to submit such claim(s) to mediation, as a condition precedent to litigation. Mediation shall be conducted by and under the rules of the Association of Licensed Architects, unless the parties mutually agree otherwise. Should the parties fail to resolve the claim(s) through mediation, the claim(s) may then be litigated. Nothing contained in this Agreement shall prevent the Architect from filing any lien arising out of the Architect's services to comply with notice and filing deadlines prior to resolution of the claim by mediation or litigation.
- 11.0 OWNER PROVIDED INFORMATION.** The Architect shall be entitled to rely on the accuracy and completeness of any information provided to the Architect by the Owner or the Owner's consultants. The Architect shall not review said information for accuracy or completeness.
- 12.0 HAZARDOUS MATERIALS.** The Architect assumes no responsibility or liability for the discovery or removal of any hazardous substances found at the jobsite.

- 13.0 **PERMITS AND APPROVALS.** The Architect shall assist the Owner in such endeavors as mutually agreed to in writing.
- 14.0 **STATUTE OF LIMITATIONS PERIOD.** The Statute of Limitations period shall commence to run on the Date of Substantial Completion of the project. In no case shall the Statute of Limitations period commence to run later than the date when the Architect's services are substantially completed.
- 15.0 **TERMINATION.** This Agreement may be terminated by either party upon notification to the other party via Time/Date Stamped Certified Mail. The Owner agrees to pay the Architect for all services performed and all reimbursable expenses incurred, to the date of notification of termination.
- 16.0 **VENUE.** The parties agree to be subject to the jurisdiction of the County of Cook, State of *Illinois*. The laws of the State of *Illinois* shall govern the interpretation of this Agreement.

AGREED TO AND ACCEPTED BY

ARCHITECT:

Spoke Architecture
659 W. Randolph St #904
Chicago, IL 60661

By: 
Anthony Sergen

President

OWNER:

Maine Township
1700 Ballard Rd
Park Ridge, IL 60068

By:

Dayna Berman

Administrator

ORDINANCE NO. 2024-RB-2

MAINE TOWNSHIP

AN ORDINANCE TO AMEND THE MAINE TOWNSHIP CODE, SECTION 10-265,

ADDING ADDITIONAL RESTRICTED PARKING LOCATIONS

Whereas, Section 10-265 of the Maine Township Code, which governs restrict parking locations, currently provides as follows:

Sec. 10-265. Restricted parking on certain designated streets.

No person shall stop, park or leave standing, at any time, any vehicle, whether attended or unattended, upon the improved (paved) or unimproved part of the following streets:

- (1) Lyman Avenue, from Harrison to Central Road;
 - (2) Meadow Lane, from Harrison Street to Central Road;
 - (3) North Terrace Place, south side of street from Oak Avenue to Golf Road;
 - (4) Sherry Lane, north and east side of street from Hamline Avenue to Golf Road;
 - (5) Oak Avenue, west side of street, from Emerson Street to North Terrace Place.
- (Ord. No. 99-RB-4, § 3, 11-23-1999)

And WHEREAS, the Board of Trustees finds that parking in the locations listed as No. 6 through 11 below unduly interferes with the free movement of traffic thereon, namely plows, trucks and emergency vehicles accessing and passing through these locations, and that adding the proposed restricted parking locations is in the interest of public safety,

Therefore, the Maine Township Code is hereby amended to add Nos, 6 through 11 below to Section 10-265:

Amended Section 10-265 (Adding No. 6-11)

- (1) Lyman Avenue, from Harrison to Central Road;
- (2) Meadow Lane, from Harrison Street to Central Road;
- (3) North Terrace Place, south side of street from Oak Avenue to Golf Road;
- (4) Sherry Lane, north and east side of street from Hamline Avenue to Golf Road;
- (5) Oak Avenue, west side of street, from Emerson Street to North Terrace Place.
- (6) Bobbi Lane, north side of street from alley east of Bobbi Lane for 32 feet to the west on Bobbi Lane;
- (7) Bobbi Lane, north side of street from Robin Drive for 38 feet to the west on Bobbi Lane;
- (8) Robin Drive, east side of street from southeast corner of Robin Drive and Bobbi Lane intersection for 61 feet south on Robin Drive;
- (9) Bobbi Lane, south side of street from southwest intersection of Bobbi Lane and Robin Drive for 32 feet west on Bobbi Lane;

- (10) Bobbi Lane, south side of street from southeast intersection of Bobbi Lane and Howard Court for 25 feet east on Bobbi Lane;
- (11) Howard Court, west side of street from the north end of the intersection at Howard Court and Bobbi Lane for 25 feet south on Howard Court.

Adopted this 28th Day of May, 2024, and declared effective this date.

KAREN J. DIMOND, Supervisor

KIMBERLY JONES, Trustee

JAMES MAHER, Trustee

KELLY HORVATH, Trustee

ASIF MALIK, Trustee

ATTEST:

PETER GIALAMAS, Clerk



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2024

Supervisor
Karen J. Dimond

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
Ed Beauvais

Trustees
Kimberly Jones
Kelly Horvath
James Maher
Asif Malik

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, IL 60016
847-295-5225
847-2978723 Fax

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	License Plate Stckrs	TOTAL
January	3 0	1 0	0 0	8 16	170 160	5 427	31 16	12 17	45 20	11 0	286 656
February	2 1	1 0	1 0	24 10	179 145	409 1	33 17	33 5	4 15	19 0	705 194
March	2 1	2 4	6 11	14 17	203 178	3 175	17 11	19 32	60 0	15 0	341 429
April	2 0	1 1	13 13	26 27	141 164	1 1	31 30	247 149	32 0	22 0	516 385
May	0 1	0 0	0 9	0 30	0 181	0 0	0 47	0 281	0 0	0 0	0 549
June	0 2	0 3	0 16	0 24	0 150	0 430	0 34	0 220	0 0	0 39	0 918
July	0 0	0 0	0 22	0 25	0 152	0 23	0 18	0 203	0 0	0 40	0 483
August	0 3	0 3	0 10	0 36	0 172	0 1	0 50	0 209	0 0	0 33	0 517
September	0 1	0 2	0 14	0 22	0 129	0 1	0 59	0 140	0 20	0 13	0 401
October	0 2	0 1	0 11	0 15	0 140	0 524	0 32	0 89	0 151	0 22	0 987
November	0 0	0 1	0 3	0 17	0 136	0 5	0 26	0 256	0 5	0 21	0 470
December	0 0	0 2	0 0	0 16	0 113	0 0	0 13	0 89	0 15	0 15	0 263
TOTAL	9	5	20	72	693	418	112	311	141	67	1,848
	11	17	109	255	1,820	1,588	353	1,690	226	183	6,252

* The numbers in the second row indicate services provided in the year 2023

- * Fishing License Commission \$ 12.00
- * Passports Processing Fee \$ 3990.00
- * License Plate Sticker Commission \$ 102.00

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond
Maine Township Supervisor**

**From: Nick Kanehl
Director – Food Pantry**

Re: Monthly Report May 2024

**I. Maine Township Emergency Food Pantry Distribution
a. Patrons of Food Distribution**

—

TOTAL / 425 Visits to the pantry

II. Cash Donations and Amounts Received

Resident Donations \$50.00

Business Donations

Total \$ 50.00

III. Community Service/ Volunteers:

- **The Greater Chicago Food Depository** drop off have continued on Monday mornings.
- Eight people came in this month to complete community service hours and to volunteer, donating **50** over hours of service to our pantry.
- Continue to organize, pack and deliver **70 bag** lunches per week for children from School District 63 for summer program.
- Amazon wish-list project has collected over seventy (**78**) packages.
- Continue to partner with **Food Rescue** which allows our food pantry to pick up extra supplies from Panera.
- New refrigerator donated by The Greater Chicago Food Depository.

- Large food donation from the Skokie Post Office.

- Walmart food purchases

April 29th - \$383.33

May 1st- \$176.28

May 8th – \$316.95

May 9th- 206.59

Total -\$1,083.15

Maine Township Assessor's Office 2024 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	316	712	818	621	409	0	0	0	0	0	0	0	2876
Visits	175	798	1954	1197	494	0	0	0	0	0	0	0	4618
Permits	496	809	79	0	639	0	0	0	0	0	0	0	2023
Welcome letters	0	0	409	0	0	0	0	0	0	0	0	0	409
Cert. of Errors	92	261	57	24	0	0	0	0	0	0	0	0	434
HO	0	0	0	0	138	0	0	0	0	0	0	0	138
Senior	0	0	0	0	239	0	0	0	0	0	0	0	239
Freeze	0	0	0	0	1517	0	0	0	0	0	0	0	1517
Disability	0	0	0	0	25	0	0	0	0	0	0	0	25
Vets	0	0	0	0	59	0	0	0	0	0	0	0	59
Waivers	0	0	0	0	13	0	0	0	0	0	0	0	13
Treasurer Apply for Overpayment	2	0	0	3	0	0	0	0	0	0	0	0	5
Name/Address	31	25	14	0	15	0	0	0	0	0	0	0	85
Appeals	0	0	0	0	0	0	0	0	0	0	0	0	0
Prop. Loc	0	0	0	0	9	0	0	0	0	0	0	0	9
Exempt Inq.	0	0	0	0	0	0	0	0	0	0	0	0	0
Assessment Inq.	1	0	0	0	0	0	0	0	0	0	0	0	1
C/E \$ Saved Taxpayers			404759.6										\$ 404,759.57

z: Assessor/2024 Yearly Summary of Taxpayer Services_ by month

Updated 5/21/2024

5/20/24

Good Morning, Susan,

I would like to express my thanks to you and your team.

I would also like to bring to your attention, the excellent service that we recieved from Dee Phillips.

She guided us in every aspect of applying for the senior freeze.

We are currently working with Dee in the application process for the disability credit for my brother John.

The expertise and kindness of your team has made the whole process very simple.

Thank you for all the help we have recieved; we couldn't have done this without the great people who work with you.

Sincerely,

Richard Graf

**STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
APRIL, 2024**

I. <u>GENERAL ASSISTANCE/ER CASES:</u>		
1. CASES OPENED		_ 1 _
2. CASES ONGOING		_ 12 _
3. CASES PENDING		_ 8 _
4. CASES CLOSED		_ 0 _
5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE		_ 12 _
 II. <u>ADVOCACY:</u>		
1. QMB – QUALIFIED MEDIACL BENEFICIARY PROGRAM		_ 2 _
2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE CASH ASSISTANCE AND MEDICAID)		_ 27 _
3. COMMUNITY RESOURCE ADVOCACY REFERRALS		_ 66 _
 III. <u>SUBURBAN PRIMARY ACCES TO CARE INTAKE:</u>		
1. MONTHLY INTERVIEWS/APPLICATIONS FILED		_ 2 _
 IV. <u>SENIOR INFORMATION AND ASSISTANCE:</u>		
1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS		0 _
2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS		55 _
3. FREE TELEPHONE/BILL REDUCTION APPLICATION INTERVIEWS		0 _
4. VETERANS ADMIN. ASSIST REFERRAL		0 _
5. SECTION 8 HOUSING		5 _
 V. <u>CEDA PROGRAMS/ LIHEAP – ENEGRY ASSISTANCE</u>		
<u>APPLICATION INTERVIEWS:</u> (which includes Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, And Weatherization)		145 _
 VI. <u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM):</u>		
1. NEW APPLICATIONS ACCEPTED		_ 4 _
2. MONTHLY INTERVIEWS		_ 4 _
3. MAINELINES TICKETS SOLD THIS MONTH		_ 32 _
4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (_____ 1 ST - _____ 30 TH /31 ST)		\$ 32.00

General Assistance Monthly Report

APRIL,2024

Kathy Sabbini

General Assistance:

We opened 1 General Assistance cases and closed 0 case last month. We are up to 12 clients currently. Pending 8 One -Time Emergency Rent cases.

Advocacy/QMB,SNAP and Medicaid

In April, we helped 27 residents with various forms of Public Aid (Food Stamps ,Medicaid and Cash Assistance)this includes help with their redeterminations on their Food Stamps (SNAP) and Medicaid cases and new applications.

In the month of April, we referred 18 clients to our Food Pantry and others pantries in our area

Benefit Access:

We assisted 55 clients for Benefit Access. This is a program which grants a reduced rate on license plate stickers and a free or reduced transit card to qualifying residents. We also encourage our clients to purchase the license plate sticker in the Clerk's office as an easy way for seniors and disabled residents.

CEDA/LIHEAP:

__The LIHEAP (for electric and gas assistance) has been opened since October,2023. We have served 145 clients from Maine Township area and within Cook County with Liheap, RA and PIPP Recertifications during the month of April.

Senior Information and Assistance

Seniors have been helped with Ship/Medicare/Medicare D with 0 interviews in the last month. Tricia our Senior/Disability Advocate has completed her SHIP Training and is certified now. There were 27 residents helped with low income programs including Snap benefits, Medicaid or on SSI benefits. Also, there were 5 seniors and or disabled residents who received help with lists of low income housing.

MAINESTAY YOUTH & FAMILY SERVICES

MAY 2024 BOARD REPORT

RICHARD LYON, DIRECTOR

MAINE TOWNSHIP AGENCY DAY

Our 41st annual Maine Township Agency Day was held on May 3 at Manzo's Banquets in Des Plaines and featured an engaging presentation entitled *Resetting Culture*. We had 98 people in attendance. Special thanks to Chicago Behavioral Hospital, Des Plaines Community Foundation, Rosecrance Health Network, Jeffrey A. Rabin & Associates, and Sanandum for being event sponsors this year. Next year's event is scheduled for May 2, 2025.

Here are select comments from participants:

"The key takeaway for me was identifying ways to create "little vows" that will lead to the overall culture we are aiming to have."

"My key-take away was that some skills can't be taught and there are ways to identify candidates that have great innate skills or characteristics."

"I thoroughly enjoyed the speaker. His insight to the hiring processes was incredible. I am not in a hiring role at the moment, and I took away a lot of information for my career as I move forward. I think he did a great job at giving information effectively and everyone can take a piece of it."

"The presentation gave me some very helpful techniques to use in my job. The networking was also very insightful. Promoted conversations I typically don't have with others in the field. I appreciated having assigned seats-prevented cliques/sitting with people we already know."



SUMMER CAMP

Both the June and July sessions of our Adventure Maine Township Summer Camp program are full with waiting lists. This year, we increased the number of participants in each session from 20 to 25. The first camp session will take place from June 10-21, and the second session will be from July 8-18.

FEATURED STORY OF THE MONTH

After a single session of counseling with Arielle Kalvelage, a client reached out via email with the following feedback on how helpful the session had been: "I am in a way better place and we managed to find a therapist that works with my insurance so I will no longer need to see you....Thank you so much for your counseling session, it made a huge difference! Also, thank you for all the resources you offered me."

MOTHER'S DAY PAINT AND SNACK

Our new Mother's Day Paint and Snack program on May 13 was a wonderful success! We had 32 participants and many families joining in the festivities. Participants in this program, which was created and led by Emily Toomey, enjoyed painting beautiful flowers on canvas and eating snacks. The program was open to kids of all ages. It was a delightful night for all who attended, and Emily has received very positive feedback about it. Here are some photos from the event:



NEW SUMMER PROGRAMS

We are offering two new summer programs this year, which have already filled up:

Seeds of Friendship: Fostering Healthy Relationships Among Girls will start on June 24 and will run for 10 weeks. This group for girls in grades 2-5, will incorporate activities and discussions that promote positive social interactions, empathy, communication skills, and conflict resolution, and provide a safe and supportive environment where girls feel comfortable expressing themselves and building meaningful connections with their peers.

Quest Seekers: An Impulse Control Journey will start on July 22 and meet twice a week for 4 weeks. Participants in this program for grades 2-5 will embark on a quest-themed journey to understand impulses and develop self-control skills. By infusing creativity and adventure, the program will create an engaging and empowering experience for youth to navigate the challenges of impulse control.

SCHOOL CONNECTIONS

Arielle Kalvelage and Evan White participated in a Job and Community Fair at Maine West High School on April 24.

COUNSELING SERVICES

We had 7 new counseling intakes completed during April. We had 85 ongoing cases and now have a total of 92 cases in our affordable, strength-based counseling program that is available to residents both in the office, via telehealth, and at four local schools.

MAINSTREAMERS HIGHLIGHTS

April 2024

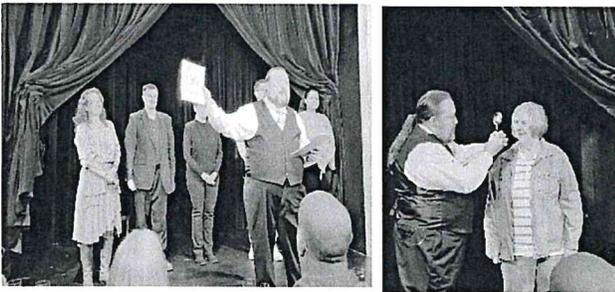
Marie Dachniwsky, Director

In April we offered 3 daytrips to our members: Jersey Boys Musical, Chicago Magic Lounge, and a Tour of Fair Oaks Farms. We hosted our regular monthly programs - Bingo, Movie, Day at the Races, Fitness Classes, an informative, as well as a few highlighted events, An Evening of Comedy with Vito Zatto, and a Monotype Printing Workshop. Throughout the month a combined total of 608 members (some duplicated) were able to enjoy our MaineStreamer activities.

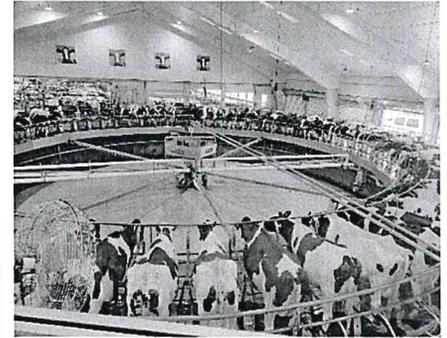
A few of the featured day trips and events for the month of April were:

Jersey Boys – Winner of Best Musical at both the Tony Awards and Olivier Awards, “Jersey Boys” took us behind the music of Frankie Valli and The Four Seasons. Members enjoyed seeing this production on a Thursday evening at the Mercury Theater. Members learned the secrets of the 40-year friendship as the foursome worked their way from the streets of New Jersey to the heights of stardom.

Chicago Magic Lounge – Members enjoyed this Thursday evening trip to Chicago Magic Lounge. This Signature Show pays a homage to the heyday of Chicago-style magic and offered members the opportunity to interact with a magician in the informal atmosphere of the beautiful Art Deco-style lounge. The entertainment started with up-close magic performed right at their cabaret tables by talented house magicians, followed by an exclusive, private performance of close-up magic directly after the main stage show at *The 654 Club*. This will definitely be a trip to do once a year!



Fair Oaks Farm – Fair Oaks Farm was an escape to the country to visit a modern working farm, located in Fair Oaks, Indiana. Members learned about the ever-changing planet and saw how the farm is leading the future of food! They visited the Robotic Dairy and learned what it takes to raise pigs. They went on a tour to see how the entire facility runs on cow and pig manure!



“The Life of Alex Trebek”, Informative – Historical presenter, Jim Gibbons, presented the life of Alex Trebek, a Canadian-American television gameshow host and television personality whose energy and enthusiasm brought joy to many Americans, including our MaineStreamer members. Gibbons went into detail discussing Trebek’s longstanding career with *Jeopardy!*, and its 37 seasons, until his death in 2020. Though Trebek will forever be known for his role in *Jeopardy!*, he will also be remembered for

his compassion towards others. Trebek's generosity and dedication to the greater good was well-known through the help he provided to many children and families, living in poverty.

Monotype Printing Workshop – Many members got a chance for the first time to experiment with print making. They all got to explore how to create their own abstract one-of-a-kind prints, using techniques passed down for generations, along with some new ones. Members walked away with basic knowledge and the ability to create their own prints.



Evening of Comedy with Vito Zatto – Members enjoyed one of our special events, “Evening of Comedy with Vito Zatto”. This event was hosted at the District 63 Family Resource Center. Vito Zatto is a Vegas style singer & entertainer. He has earned a reputation for delivering a quick-witted, spontaneous and high-energy show. Members enjoyed a show full of hilarious stand-up comedy, celebrity impersonations, incredible singing and audience participation. Prior to the show appetizers were catered and served by Sunrise Grill. The evening was filled with great food, fun and laughter! We are very lucky to have a great community partner, District 63 Family Resource Center, allow us to host a few of our events there. We bring over Township tables and rent the chairs and use their school gym.



MAINSTREAMERS 2024 STATISTICAL REPORT - APRIL 2024

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo <i>(Monthly)</i>	51	202	\$306.00	\$154.95	\$151.05
Day at the Races <i>(Monthly)</i>	39	149	\$0.00	\$32.68	(\$32.68)
Movie of the Month <i>(Monthly)</i>	44	158	\$96.00	\$4.00	\$92.00
Twilight Dining Outing <i>(Alternating Months)</i>		139			\$0.00
Craft Classes -	45	76	\$1,309.00	\$1,110.00	\$199.00
Monotype Printing	15				
Floral Design	30				
HEALTH/INFORMATIVE					
The Life of Alex Trebek	76	406	\$0.00	\$355.42	(\$355.42)
FITNESS CLASSES					
Senior Aerobics <i>(8 week sessions)</i>	27	56	\$783.00	\$675.00	\$108.00
Yoga <i>(8 Week Sessions)</i>	8	19	\$480.00	\$770.00	(\$290.00)
Zumba Gold	22	44	\$758.00	\$400.00	\$358.00
CLASSES/PROGRAMS					
Computer Class <i>(Alternating Months)</i>		24			\$0.00
Rules of the Road <i>(3- Times a Year)</i>		12			\$0.00
Defensive Driving Course <i>(Held Quarterly)</i>		8			\$0.00
LUNCHEON		339			\$0.00
SPECIAL EVENTS					
An Evening of Comedy w/Vito Zatto	101	204	\$5,652.00	\$4,490.50	\$1,161.50
DAY TRIPS	118	612	\$10,028.00	\$11,134.88	(\$1,106.88)
LONG DISTANCE TRIPS	4	4	\$615.68		\$615.68
SENIOR MAILING <i>(Bi-Monthly)</i>	28	56		\$23.97	(\$23.97)
NEWCOMERS PRESENTATION <i>(Alternating months)</i>		15			\$0.00
ADVISORY COUNCIL MEETING <i>(Held Quarterly)</i>		16			\$0.00
TOTAL	608	2539	\$20,027.68	\$19,151.40	\$876.28
Misc. Expenditures				\$308.41	(\$308.41)
Additional Expenses (see below)				\$2,160.67	(\$2,160.67)
NEW MEMBERS	9	34	Average Age	70 y/o	(\$1,592.80)

ADDITIONAL EXPENSES (STARTED FISCAL YR. 2023)			EXPENSES	TOTAL year to date
Monthly Postage			\$45.30	\$949.91
Printing & Publishing (MaineStreamer Newsletter)			\$862.00	\$2,837.00
Forte fees			\$1,253.37	\$2,619.48

Maine Township
MaineStreamers Account Income/Expenses
April 2024

Beginning Balance 4/1/2024	<u>\$125,442.49</u>
Income	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$45,191.68
Expenses	
Total Subtractions (e.g., venues, bus transportation)	<u>\$33,161.51</u>
Ending Balance 4/30/2024	<u>\$137,472.66</u>

Ending Bank Balance **\$137,472.66**

*** Please Note**

This is an account separate from the General Town Fund



Board Report for April / May 2024

Marty Cook

Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community-based treatment referrals

April 26, 2024	53Participants
May 3, 2024	45Participants
May 10, 2024	43 Participants
May 17, 2024	36 Participants

Events:

- Attended Miracle House 30th anniversary celebration for women in recovery
- Weekly Sober Yoga program with the Miracle House averages 10 participants
- 3 of our members celebrated one year of continuous sobriety.
-

Community Outreach:

With appropriation from state of Illinois Substance Use Prevention & Recovery we look to use this funding promote our recovery connection program and services to neighboring communities and townships.

- Attended Arlington Heights mental health fair
- Met with faith leaders Morton Grove and Desplaines to discuss education events for students and parents
- Coordinated addiction/ Mental health treatment for 2 Maine Township residents

Social Media Communications:

E- Newsletter

- 4 e-newsletters sent to 438 participants and local health agencies
- 178 weekly opens

Recovery Connection Facebook Page:

- 4 posts per month
- 240 Members

**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 5/23/2024
Re: Monthly Report

With the spring weather upon us, that means a lot of overgrown lawns and residents who have not begun to mow them. The majority of my warnings this month have been for overrun and wild vegetation. Residents are given five days to comply or citations will be issued. This past month has also seen a rise in commercial vehicles parking on township streets. After twenty-four hours of non-compliance, tickets are issued and the vehicles are towed. One ticket did have to be issued for non-compliance. While patrolling I continue to run into the common garbage problems such as television's being left on the township right-of-way as well as furniture and mattresses, having to do special pickups.

With the spring weather lately, several outdoor projects have begun. Many of these projects have started without permits and warnings were issued to residents. One particular problem that came up this month with the good amount of rain we received, has been standing water in resident's backyards. I have worked closely with Cook County Building and Zoning and they go out to ensure that residents did not regrade their land that would direct the water into their neighbor's yards. One other area that I have worked closely with Cook County has had to do with fencing. Many residents have called in to complain about fences either being down or broken. Working with Cook County helps to make sure that residents maintain their privacy as well as keeping Maine Township looking good. Three water main breaks were repaired, with Aqua assistance.

Deficiencies issued: 13

Citations issued: 15